



St. Joseph's College of Engineering
St. Joseph's Group of Institutions
OMR, Chennai-119
(Accredited by NBA and NAAC A⁺ Grade)



Minutes of the Internal Quality Assurance Meeting (AY 2020-21)

Date / Time: 19th July 2020/10.30am

Venue: IQAC Meeting Hall

Members present:

- | | |
|----------------------------|--|
| 1. Dr.B.Babu Manoharan | Chairman |
| 2. Mrs.S.Jessie Priya | Managing Director |
| 3. Mr.B.Shashi Sekar | Director |
| 4. Dr. Vaddi Seshagiri Rao | Principal & IQAC Chairperson |
| 5. Dr. B. ParvathaVarthini | Dean &NAAC Coordinator |
| 6. Dr. N.Arunkumar | Professor & HOD/IQAC Coordinator |
| 7. Dr. S. Arivazhagan | Professor & HOD |
| 8. Dr. V. Vallinayagam | Professor & HOD |
| 9. Dr. S. Annadurai | Professor &COE |
| 10. Dr. Jayasree Krishnan | Professor & HOD |
| 11. Mrs. G. Lathaselvi | Associate Professor- IT |
| 12. Dr. JayaramaPradeep | Professor & HOD |
| 13. Dr. Chandra Sekar | Professor & HOD |
| 14. Dr. B.VictoriaJancee | Professor & HOD |
| 15. Dr. G. Sreeekumar | Professor & HOD |
| 16. Dr. R. Baskaran | Professor & HOD |
| 17. Dr. K. Sundaravadivu | Professor & HOD |
| 18. Dr. V.N Nandini Devi | Professor & HOD |
| 19. Mr. Ravivarman | Founder and Director, Dreamer India Innovations |
| 20. Mr. S.M.RajaVikkraman | Associate Vice President, India Pistons Ltd., Chennai. |
| 21. Mr. Ajay Vishwas | Director Affluent Tech Consulting Private Ltd (Cyber Security Consulting and Information System Auditing Company) ,Chennai |

Agenda

- [1] Role of IQAC
- [2] Targets set forth for the AY2020-2021
- [3] NIRF Ranking Participation
- [4] Academic and Administrative Audits
- [5] Feedback from Stakeholders

Minutes

[1]The meeting started with a welcome note from Dr. Vaddi Seshagiri Rao, Principal SJCE and the Chairperson of SJCE-IQAC. Dr.B. Parvathavarthini, Dean & NAAC Coordinator pointed out the role of IQAC and reconstitution of IQAC as per the guidelines of NAAC.

[2]This was followed by self-introduction by the members of the committee.

[3]Dr.N.Arunkumar, Coordinator, IQAC made a brief power point presentation highlighting the status of IQAC and the responsibilities set. Some of the salient features pointed out in the presentation were:

- a. Reconstitution of IQAC
- b. Responsibilities of IQAC
- c. Areas identified for improvement
- d. Participation in AICTE Awards, NIRF, ARIIA
- e. Autonomous status conferment
- f. Online Events Planning and organizing
 - i. To increase the number of journal publications.
 - ii. To increase the number of funded projects.
 - iii. To encourage the students to undertake final year projects in industries
 - iv. Alternatively, industry sponsored projects to be taken up by the students in our college.
 - v. To encourage the students to participate in National level Technical Competitions like Hackathon, Toycathon, IICDC and AICTE Viswakarma..

[4]After the presentation there was an open discussion.

The following are the suggestions / comments from the external members:

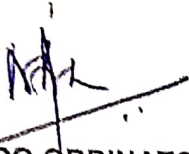
- a. Adding new advanced industrial requirement topics in UG and PG curriculum.
- b. Quality parameters need to be defined quantitatively and the bench marks need to be set.
- c. Learning basic concepts by the students need to be strengthened.
- d. More industry based workshops Value added courses need to be organized and the students need to be involved in that.
- e. Develop the culture in students to take up the competitive examinations
- f. Develop parameters to improve Teaching Learning process. It should be more than the feedback from the students.
- g. Mechanism to evaluate the industry projects should be evolved

[5]The following are the decisions taken:

- a. To provide quantitative information for discussion during the next IQAC meeting.
- b. To come up with quantitative quality parameters at various levels and for benchmarking.

[6]The following are the targets put forth for the academic year 2020-2021:

- a. Initialization of Online Workshops, FDPs,STTPs in Advanced Topics and recent trends.
- b. Conducting more online Events for school children.
- c. Increase in effective applications to extramural grants.
- d. Increase in Journal Publications with high Impact factor.
- e. Encouraging students to undertake final year projects in industries / research institutions.
- f. Encouraging student's participation in Professional Chapter activities and Technical Competitions.



IQAC CO ORDINATOR

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IQAC CHAIRPERSON

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